

# Rödl & Partner

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## INFORMATION CLAUSE

Thank you for subscribing to our information service. Please be informed that the Rödl & Partner Group in Poland maintains a joint database of personal data for marketing purposes (newsletters, information about events) to be able to offer you a wide range of information regarding the activities of the following member companies of the Rödl & Partner Group in Poland:

- 1) Roedl Outsourcing sp. z o.o.
- 2) Roedl Audit sp. z o.o.
- 3) Rödl Kancelaria Prawna sp. k.

This means that we are the joint controllers of your personal data disclosed in the form. The Rödl & Partner Group in Poland has appointed a Data Protection Officer, contact details: e-mail: [gdpr.biznes@roedl.com](mailto:gdpr.biznes@roedl.com).

The data you have disclosed to us will be processed exclusively for the purpose of sending newsletters / information materials or information about our events, depending on your consent and as long as you do not revoke your consent. After you revoke your consent, your personal data will be stored for three years counting from the end of the year in which we stopped sending you information, so that we can use them to defend any potential claims.

We process your personal data based on your consent which you may revoke at any time (at the same time, your revocation does not affect the lawfulness of the earlier processing of your personal data or the processing of your personal data in pursuit of our legitimate interest as a joint controller, i.e. for the purpose of identifying, seeking or defending claims, if any).

The consent is voluntary but necessary to receive the selected information.

You have the right to:

- request that we inform you in detail about the way we use your personal data;
- request that we provide you with access to your personal data and with the backup copies of the data disclosed to us;
- receive, in a structured, commonly used and machine-readable format, the personal data you disclosed to us and – as far as technically feasible – request that the data be transferred to another controller without any difficulties, if the data are processed based on your consent and by automated means;
- request that we rectify any inaccuracies in the data that we hold;
- request that we delete all data for the processing of which we no longer have legal grounds;
- revoke your consent with effect for the future so that we stop processing your data for purposes specified in the consent;
- object to the specific processing of your personal data on grounds of your legitimate interest for reasons related to your particular situation, unless our grounds for data processing override your interests, rights and freedoms;
- request that we restrict the processing of your personal data e.g. for the period of handling a complaint.

If despite our support you conclude that your personal data are processed unlawfully, you have the right to lodge a complaint with the supervisory authority.

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As joint controllers of your personal data, we have agreed the rules of our liability within the Rödl & Partner Group in Poland regarding the fulfilment of our obligations under the GDPR:

- 1) Roedl Outsourcing sp. z o.o. is liable for fulfilling its information obligation towards you;
- 2) Roedl Outsourcing sp. z o.o. is liable towards you for enabling you to exercise your rights relating to receiving the Mandantenbrief newsletter, information materials on state aid and invitations to or information about the upcoming events and training courses regarding the scope of business of Roedl Outsourcing sp. z o.o.;
- 3) Rödl Kancelaria Prawna sp. k. is liable towards you for enabling you to exercise your rights relating to receiving the newsletters: Tax & Law News, SSE News, OZE News, and invitations to or information about the upcoming events and training courses regarding the scope of business of Rödl Kancelaria Prawna sp. k.;
- 4) Roedl Audit sp. z o.o. is liable towards you for enabling you to exercise your rights relating to receiving the newsletters: Tax & Law News, SSE News, OZE News, and invitations to or information about the upcoming events and training courses regarding the scope of business of Roedl Audit sp. z o.o.

Notwithstanding the foregoing, you may also exercise your rights towards any other company of the Rödl & Partner Group in Poland, in particular towards the company referred to in the information you have received. In such a case, we will forward your request to the relevant company of the Rödl & Partner Group in Poland which will fulfil your request.

Please be also informed that we have established a joint point of contact for assisting you in matters related to the protection of your personal data. For this purpose, please email [gdpr.biznes@roedl.com](mailto:gdpr.biznes@roedl.com).

The personal data we process will be transmitted only to parties which provide and support the IT systems of the Rödl & Partner Group in Poland.